0.1 Health and safety procedures

**01.2 Group rooms, stair ways and corridors**

* Significant changes such as structural alterations or extensions are reported to Ofsted. A risk assessment is done to ensure the security of the building during building work.
* Door handles are placed high or alternative safety measures are in place.
* Chairs are stacked safely and not too high.
* There are no trailing wires.
* Windows are opened regularly to ensure flow of air.
* Floors are properly dried after mopping up spills.
* Children do not have unsupervised access to stairways and corridors.
* There are child height stair rails as well as adult height in place.
* Children are encouraged to hold the rail when using the stairs.
* Staff hold the hand of toddlers and children who require assistance.
* Materials and equipment are not generally stored in corridors, but where this is the case, it does not block clear access or way out.
* Walkways and stairs are uncluttered and adequately lit.
* Stairways and corridors are checked to ensure that safety and security is maintained, especially in areas that are not often used, or where there is access to outdoors
* Socket covers are used, as requested by the Village Hall.
* The use of blinds with cords is avoided. Any blinds fitted with cords are always secured by cleats. There are no dangling cords.